

Upper Valley Land Trust

2018 Patchen Miller Internship Application Guidelines

The Patchen Miller Internship at UVLT embraces the science, stewardship and sense of community involved in land conservation. A Patchen Miller intern has the unique opportunity to work in the conservation field while gaining valuable experience with a nonprofit organization. The goal of the internship is to match an intern's individual interests and learning objectives while furthering UVLT's mission and strategic objectives in collaboration with naturalists and professional mentors. A modest stipend of \$1200-\$1500 will be awarded. Internship length is variable but should generally incorporate the equivalent of 160-200 hours of work.

The 2018 internship will be oriented toward conservation and baseline documentation work. The intern will work in conjunction with staff on projects in the UVLT service area with the goal of completing materials required for the conservation of subject properties. The internship will include training and supervision by staff and requires a commitment to undertake and complete tasks independently including both field and office work.

Internship responsibilities will include:

- Field visits to properties identified for conservation in the UVLT service area;
- The collection of data and information necessary for the creation of Baseline Documentation Reports (BDRs) including, for example, natural and human-made features / conditions found on subject properties (ex. water resources, forest conditions, agricultural practices, boundary monumentation, etc.);
- The use of a GPS receiver and the ability to navigate using a map and compass;
- The creation of baseline report documents and related materials describing the subject property including a narrative document describing features, supported by digital photographs, a boundary condition report, and maps generated using GIS.

Preference will be given to candidates with the following experience, skills, and abilities:

- An interest and/or course work in natural resource management and/or environmental studies;
- A working knowledge of GPS and GIS;
- The ability to work independently in an outdoor setting that may include forests and agricultural lands found on variable terrain in variable weather conditions.

Note: independent travel to subject properties in the UVLT service area is required. Mileage reimbursement will be available with appropriate documentation.

Your application should include your resume and a brief letter outlining your interests and any relevant skills and/or work experience. If you are selected, UVLT staff will work closely with you to develop a plan to meet both your objectives and UVLT's project goals.

Applications are due by April 1st for the upcoming summer of 2018. Submit your letter of application to: Patchen Miller Internship, Upper Valley Land Trust, 19 Buck Road, Hanover, NH 03755 or email it to [contactus\(at\)uvlt.org](mailto:contactus(at)uvlt.org)